Google Docs Presentation - Script

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Abira: Hello, my name is Abira

Muktika: And, my name is Muktika. For today’s presentation, we are going to talk about the accessibility and regionalization issues and support provided by Google Docs.

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Abira: First we need to know what is Google Docs. You must be thinking that you don’t need to know about it as I believe everyone in this classroom is familiar with this application. But I will still just go briefly over it. Google doc is an online software which is used to create almost any type of documents such as a report, a letter, an essay and many other documents.

Muktika: You can use at school, at work, at home and everywhere else where there is wifi. You don’t need to have your laptop with you all the time to use it. You can just download this app on your phone or other devices to use it. For the past few years, many people have been using Google Docs as it allows them to use it on any device. For example, your phone. This increase in users caused Google Docs to dominate Microsoft words.

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Abira: Well now, let’s talk about something else about Google Docs. I will be talking about the impaired, and difficulties they could have and ways they can solve it.

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Abira: I will be talking about the difficulties visually impaired people can face. One of the obvious things is that they can't see. there is also the fact that they might need assistance the first time they try and use it but once they get the hang of it the should be ok. a few solutions are an application called screen reader. the application menu bar includes an Accessibility menu with shortcuts for navigating and reading your document. the keyboard shortcuts are to help navigate through the document.

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Abira: Those who have hearing impairment should be fine with using docs. Google docs doesn’t need any listings skills to be used.

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Abira: Now motor coordination. Some people might have difficulty with using the keyboard or mouse. On chrome you can find the accessibility features and choose the features you'd like to use: for example Text-to-speech: Turn on the screen reader or Select-to-speak.

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Abira: If google docs was made for the impaired but people who aren't impaired could also use it there would be a few changes. Firstly there would be more audio options that are verbally interactive. All the keyboard shortcuts would be more accessible compared to now.

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Muktika: Regionalization is the next main topic we will converse about. When we hear the regionalization, we can easily tell that its definition is closely related to a region or location. But regionalization does not only means location. It also talks about languages in those places.

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Muktika: First, we know that language is a way to communicate with others. They are about 6500 languages in this world. They are all different from each other but yet tells the same thing. And Google docs have those languages on the application to help people communicate through writing. But the issue with Google Docs is that only a few languages are on it. To add, when we use those languages, there is no spell check or good dictionary on google docs that gives us the word we want.

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Muktika: However where there are bad parts of Google Docs, there are also good parts of it. Google Docs provided special keyboards and drawing boards for foreign languages to type any document. Another good part is that we can voice type in different languages.

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Muktika: As for location, no changes will occur if we use google docs out in different countries. But if people who do not know English and use google docs, they won’t be able to completely use it due to the the settings being in English.

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Muktika: Now think. What if Google Docs was designed by a small country like Sweden for North- American Users. Well, we have no wrong or right to answer this question. But in our opinion, the settings and everything might be English or not. Well, it all goes back to how English is a Universal language. When changing the language in this application, the official languages of Sweden will appear. They are basically Swedish, Yiddish, Finnish and Romani. Another change that could happen is that the accuracy in the spell check for other languages can be low. And lastly, there might be less access to other countries.

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Abira: Well we seem to have hit the conclusion part of this presentation. From what we saw in this presentation, we realize that Google Docs is a great application that is suggested to lots of people. For example, Google Docs is an online application that is useful to people who can’t afford to have a device of their own to work on. However, the flaws will always stick out as we come in touch with them. For example, English is used as a default language on this app. English being a universal language doesn’t mean that everyone on Earth speaks or knows English.

Muktika: Being perfect to us doesn’t usually means perfect to everyone. We can enjoy the good part due to how we are. Opportunities that are given to us, allows us to experience the best part of the application. But that is not the case for others. Now that feels a bit too much of moral being into this presentation.

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Muktika: Thank for listening to our presentation. It was a pleasure to share our knowledge with you all today.